

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
<p>(1) Topic (one sentence description of the decision being sought)</p> <p>(2) Who will take decision</p> <p>(3) Give date or period within which decision is to be taken</p> <p>(4) Directorate contact (include e-mail and telephone)</p>	<p>(5) Principal Groups/Organisations to be consulted before decision is made</p> <p>(6) Method of consultation (external only [if applicable])</p>	<p>(7) Name of person(s) to whom representations can be made (e-mail/telephone)</p> <p>(8) When should they be made by (closing date)</p>	<p>(9) List background documents submitted to Cabinet/Cabinet Member in respect of the decision</p> <p>(10) Is this information unrestricted or exempt?</p> <p>(11) Date first entered in Notice</p>
<p>KEY 15/21/22</p> <p>(1) Public Sector Decarbonisation Fund Project.</p> <p>(2) Leader</p> <p>(3) August 2021 - Decision between meetings</p> <p>(4) Martin Leggatt 01304 872455/ 07740 560903 <a href="mailto:Martin.leggatt@dover.gov.uk">Martin.leggatt@dover.gov.uk</a></p>	<p>(5) CMT/portfolio holder</p> <p>(6) n/a</p>	<p>(7) Martin Leggatt 01304 872455 / 07740 560903 <a href="mailto:martin.leggatt@dover.gov.uk">martin.leggatt@dover.gov.uk</a></p> <p>(8) 5 August 2021</p>	<p>(9) Cabinet style report to be submitted in accordance with governance rules/procedures</p> <p>(10) Exempt</p> <p>(11) 6 August 2021</p>

**Brief Details of Item:**

(Please provide information about the contents of this item and the reason for decision.)

Following a successful Low Carbon Skills Fund bid in late 2020, a consultant specialising in carbon reduction technologies assisted Dover District Council to put together a bid for the Public Sector Decarbonisation Fund, administered by Salix on behalf of the Department for Business Energy and Industrial Strategy. The bid comprised a suite of works to significantly reduce carbon emissions at the Whitfield Offices and Dover Museum. On 15<sup>th</sup> February the award of £830k was announced. The design team were appointed in March 2021 and early engagement with the preferred contractor commenced in May 2021. Both the design and negotiations have progressed to the point where the formal tender submission will take place in mid-July and, after evaluation, it is expected the Council will be in a position to award the contract in early August.

This report will consider the tender proposals and will seek approval to progress with the project. Whilst the Department for Business Energy & Industrial Strategy have extended the deadline for completion of the project the deadline is still extremely and would be compromised if the decision to award is delayed until the September cabinet meeting.

**Deadline for Item:**

(Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)

The timeline for decision making is driven by the extremely tight delivery timetable of the PSDF and precludes any delay in appointing the contractor beyond August.